Newforma Contract Management

Manage document and contract changes throughout the project's construction phase.

Whether you are reviewing and approving a submittal, answering an RFI, managing changes to contracts, or doing dozens of other tasks to manage construction, Newforma® Contract Management saves stepsand reduces risk.

Move away from paper.

- Without leaving the Newforma environment, review and redline submittals, RFIs and other contract documents using built-in markup functions, whether on your desktop or online.
- Stamp construction documents as part of your Newforma electronic review.
- Newforma electronic review is interoperable with PDF annotations from BlueBeam® PDF Revu® and Adobe® Acrobat® software.®.

Adapt the software to your processes.

Rename activity centers as needed; for example, "Proposal Requests" can be renamed "Requests for Proposals"; "Submittals" can be renamed "Shop Drawings," etc.

Raise accountability and expedite claim resolution.

Create audit trails by capturing and connecting interrelated work; for example, when an RFI generates a proposal request that results in a change order that necessitates a revised contract.

Keep projects on track.

- Automated emails alert project team members to upcoming and past-due responsibilities.
- Clients, consultants and contractors alike can view and export logs and lists of open items from the web.

Strategic Benefits

Save Time

Streamline Workflows

Mitigate Risk

Capture Audit Trails

Improve Responsiveness

Increase Accountability

Streamline site visit report generation.

- Walk down sites using the Newforma® Capture mobile app to collect observations and snapshots.
- From the app, assign action items to responsible parties to ensure timely corrective action.
- Upload Capture app data to Newforma Contract Management, where from your desk you can easily compile, finalize and distribute official trip reports.
- Supplement site visit reports with photos taken from your mobile device.
- Track changes made to site visit reports after issuance.

Work seamlessly with other Newforma shops.

Newforma-to-Newforma connectivity allows you to easily and securely share files and workflows with other companies using Newforma software. As a result, the project team eliminates keystrokes, reduces errors, saves time waiting for the latest files, and enjoys the confidence of always working with current information.

"During my last project – a $135 million multi-phase classroom/office building for a major university – both the owner and the contractor would come to me for communications they could not find in their own files. Because of the ease of tagging email to a Newforma Action Item, RFI or Submittal, I was always able to find what they were looking for."

LMN Architects

"Our project coordinators depend on Newforma software to execute a CA process that's consistent, timely and auditable. Processing RFIs and submittals the same way every time is one of the ways we mitigate risk."

Affiliated Engineers, Inc.

NEWFORMA

1750 Elm Street
Manchester, NH 03104 USA
+1 603 625 6212
newforma.com